

# STRUCTURE OF A TDM MEETING

- **INTRODUCTION**

- Purpose and goal
  - Consensus goal/agency owned
  - Introduction of participants, roles and relationship to child/family/case
  - Guidelines for meeting
  - Questions before beginning

- **IDENTIFY THE SITUATION**

- Define the concern
  - Precipitating event/why are we here?

- **ASSESS THE SITUATION**

- Determine the magnitude of the situation
  - Strengths/supports
  - Risks
  - Safety needs
  - Services involved presently and utilized in the past
  - Past history/stressors
  - Participants' perception of situation
  - Worker's recommendation

- **DEVELOP IDEAS**

- Brainstorming ideas to address concern and provide safety and protection
  - Ideas will usually be in 3 categories
    - Placement/custody
    - Services to reduce risk
    - Action to provide safety

- **REACH A DECISION**

- Safety and protection in the least intrusive/least restrictive manner
  - Action plan developed
  - Timely linkage to services, priority services need immediate connection

- **RECAP/EVALUATION/CLOSING**

- Everyone knows who will do what, when?
  - Questions??
  - Follow-up meeting needed?